

# **NOTICE OF PUBLIC MEETING**

## **GREAT BASIN COLLEGE FOUNDATION**

### **Finance Committee Meeting**

**1500 College Parkway**

**Elko, Nevada 89801**

**McMullen Hall 102 Conference Room**

**Thursday, May 4, 2017, at 12:00 p.m.**

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

### **AGENDA**

#### *Call to Order of the Great Basin College Foundation Finance Committee*

ROLL CALL: James Glennon, Tana Gallagher, Danny Gillins, Mark Laffoon, Jim Kelley, John Pryor

- 1. Public Comment** (*see foregoing notation regarding public comment*) **Information only**
- 2. Approval of Minutes – James Glennon** **Information/Action**  
GBC Foundation Finance Committee will review, recommend changes to, and/or potentially take action to approve the minutes of the GBCF Finance Committee meeting on March 2, 2017.
- 3. Presentation of Options for Short Term and Medium Term Investments** **Information/Action**  
Presentation by Wells Fargo representatives on options for short term and medium term investments and a discussion of these and other options available for those investments.
- 4. Finance Committee Chair Report –James Glennon** **Information**
- 5. Finance and Accounting Information /Action Items – James Glennon** **Information/Action**
  - A. The GBCF Finance Committee will discuss and/or take action to approve the record of expenditures/check register for the months of March and April 2017.
  - B. The GBCF Finance Committee will discuss and/or take action to approve the income/deposits for the months of March and April 2017.
  - C. The GBCF Finance Committee will discuss and/or take action to approve the income/deposits from Online Giving for the months of March and April 2017.
  - D. Smile.Amazon.com donation received
  - E. Solarium Request from DWRF funds of an estimated \$944 to repair windows
- 6. Discussion of the Quarterly Distribution Process from the NSHE Pooled Endowments – Greg Brorby** **Information**
- 7. Online Banking Access Procedures – Greg Brorby** **Information/Action**  
Discussion regarding procedures related to having online banking access.

- 8. Possible write-off of three pledges – *Greg Brorby* Information/Action**  
Discussion and possible action regarding the write-off of three pledges with outstanding balances:  
Pledge Amount: \$10,000, Balance: \$5,500, last payment made January 14, 2015, Account #702  
Pledge Amount: \$6,000, Balance: \$4,500, last payment made December 31, 2015, Account #184 & #010  
Pledge Amount: 10,000, Balance: \$6,000, last payment made January 27, 2014, Account #010
- 9. Possible changes to Beta Sigma Phi Scholarship Fund – *Greg Brorby* Information/Action**  
Discussion and consideration of changing the Beta Sigma Phi Scholarship from an endowed scholarship fund to a temporary scholarship fund.
- 10. Director’s Report – *Greg Brorby* Information/Action**  
A. Update on the NSHE Endowment Pool Transfers and Operating Agreement with NSHE  
B. Update on 2016-2017 budget variance and discussion of the 2017-2018 budget.  
C. Update on pledges with a status of fulfilled and balance of greater than \$0.
- 11. Controller’s Office Update – *Sonja Sibert* Information**
- 12. Items from committee members Information only**  
Committee members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda items
- 13. Public Comment (*see foregoing notation regarding public comment*) Information only**
- 14. Adjourn**

**This notice and agenda have been posted at or before May 1, 2017, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

### **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kimberly Hess at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.